

April 27, 2020

Board of Trustees

Proceedings by Authority

State of New York
Village of Celoron ss:
Village Hall & Teleconference

A regular meeting of the Board of Trustees of the Village of Celoron, New York was held on Monday, April 27, 2020 at 6:00 P.M.

Members Present: Mayor Schrecengost, Trustees Burnett, Mattison and Moss

Members Excused: Trustee Keeney

Others Present: Village Clerk-Treasurer Shirley A. Sanfilippo, MMC/CMFO, Highway Superintendent Terry Schrecengost and Village Attorney John D. Vanstrom

Mayor Schrecengost called the meeting to order, asked the Clerk to call the roll and led the Pledge of Allegiance.

MAYOR'S COMMENTS:

None

MAYOR'S APPOINTMENT:

Mayor's Office
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me, I do hereby appoint Trustee Moss as Deputy Mayor for the Village of Celoron, New York:

The term for which said appointment is to be made will expire on December 7, 2020.

Dated: April 13, 2020

Scott D. Schrecengost
Mayor of the Village of Celoron, New York

OPPORTUNITY FOR PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Trustee Burnett motioned, seconded by Trustee Moss to approve the minutes of the Regular Meeting of March 9, 2020.

Carried: 4 ayes

COMMITTEE REPORTS

PUBLIC SAFETY – The Board reviewed the Code Enforcement Officer’s report for March.

ANIMAL CONTROL – Trustee Burnett – none

PARKS – Trustee Burnett stated that research showed the Veterans’ Memorial in Lucille Ball Memorial Park was limited to residents of the Village of Celoron; therefore, Aaron M. Swanson should not be included on the monument.

Trustee Moss moved, seconded by Trustee Mattison to deny the request of the Herman Kent Post No. 777 to add the name of Aaron M. Swanson on the Veterans’ Memorial in Lucille Ball Memorial Park and suggest that they determine what municipality Mr. Swanson resided in and forward their request to that municipality.

Carried: 4 ayes

The Board discussed releasing some of the retainage for G. L. Olson for the construction of the new amenities building. Currently 5% of the cost of the completed work is being held by the Village pending the completion of the project.

Trustee Moss moved, seconded by Trustee Burnett to reduce the percentage of the retainage to 2% and transmit \$12,738.56 of the retainage to G. L. Olson.

Carried: 4 ayes

HIGHWAY AND EQUIPMENT – Trustee Moss and the Board discussed the problems encountered with the inability to find personnel resulting in Terry Schrecengost and Barry Archer not being able to use all of their earned vacation and personal time in 2019.

Trustee Mattison moved, seconded by Trustee Burnett to make a one-time payment to Terry Schrecengost for 87.5 hours and Barry Archer for 30 hours at their regular rates.

Carried: 4 ayes

The Board reviewed two quotes that had been received to replace the furnaces in the highway garage. One of which quite working and the other runs constantly.

Trustee Moss moved, seconded by Trustee Mattison to accept the lower of the two quotes from Jamestown Heating & Air Systems in the amount of \$7,600.00 to replace both furnaces.

Carried: 4 ayes

PLANNING – Trustee Burnett – none

SANITATION – Trustee Moss – none

CORRESPONDENCE – Clerk Sanfilippo – none

FINANCE – Entire Board/Clerk

Clerk-Treasurer Sanfilippo asked for approval of Abstract #20 in the amount of \$21,540.06, check #4591 thru #4605, dated March 10-31, 2020; Trust & Agency Abstract #10 in the amount of \$2,062.48, check #5250 thru #5252, dated March 31, 2020; Abstract #21 in the amount of \$14,504.28, check

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#4606 thru #4616, dated April 1-16, 2020; and Trust & Agency Abstract #11 in the amount of \$2,706.16, check #5253 thru 5255, dated April 27, 2020.

Trustee Burnett moved, seconded by Trustee Mattison to approve payment of the abstracts.

Carried: 4 ayes

AUDIT – Trustee Moss – none

INSURANCE – Trustee Mattison – none

BUILDING – Trustee Moss – none

RECREATION – Trustee Keeney – none

SPECIAL EVENTS – Trustee Keeney – none

ZONING – Trustee Mattison – none

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS:

Resolution #16 – 2019-20

WHEREAS, the Village of Celoron received and accepted at the meeting of the Board of Trustees held on December 9, 2019 a cost proposal for Professional Engineering Services for a parking lot restoration project in Lucille Ball Memorial Park from Eco Strategies Engineering & Surveying to perform tasks as outlined in its proposal in an amount not to exceed \$5,500.00 and to conduct weekly inspections during the construction activities on a time and materials basis with an estimated average cost of \$130.00 per inspection; subject to USDA Rural Development concurrence., and

WHEREAS, on January 13, 2020 the Village of Celoron approved Cost Proposal Addendum #1 to the above described agreement to add the following to the Scope of Work: Resident Engineer Inspections, Support, Oversight and As-Built Drawings, for an additional amount not to exceed \$2,000.00, and

WHEREAS, the Village of Celoron wishes to amend the above described agreement to add the following to the Scope of Work: Additional Information & Edits to the Design Drawings for Construction for an additional amount not to exceed \$1,000.00, and

WHEREAS, the procurement policy adopted by the Village of Celoron provides for circumstances in which the solicitation of alternate proposals or quotations will not be in the best interest of the municipality, now, therefore, be it

RESOLVED, That the Board of Trustees hereby determines that the solicitation of alternate proposals or quotations will not be in the best interest of the municipality, and be it further

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RESOLVED, That the Village of Celoron accepts Cost Proposal Addendum #2 submitted by Eco Strategies Engineering & Surveying; subject to USDA Rural Development concurrence.

Trustee Burnett moved, seconded by Trustee Mattison to approve the resolution.

Carried: 4 ayes

Resolution #17 – 2019-20

RESOLVED, That the Village of Celoron General Operating Budget as set forth herewith, be and hereby is approved and adopted effective June 1, 2020 for the fiscal year ending May 31, 2021 and that the sum shown amounting to \$578,175.00 be appropriated for the use of the Boards, Departments and Officers enumerated, and

WHEREAS, the Budget shows an estimated income from various miscellaneous Revenues of \$287,220.00, and the use of an estimated surplus of \$45,000, now therefore be it

RESOLVED, That in pursuance of Village Law of the State of New York there is hereby levied on the taxable properties and against the inhabitants of the Village of Celoron, New York, and ordered to be raised for the year 2020-2021, the sum of \$245,955.00 the amount which is necessary to be raised by direct tax.

**VILLAGE OF CELORON, NEW YORK
GENERAL OPERATING BUDGET FOR THE FISCAL YEAR
JUNE 1, 2020 TO MAY 31, 2021**

<u>ACCOUNT</u>		<u>AMOUNT</u>
A1010	BOARD OF TRUSTEES	\$4,500.00
	Personal Services	\$4,000.00
	Contractual Services	\$500.00
A1210	MAYOR	\$3,500.00
	Personal Services	\$3,000.00
	Contractual Services	\$500.00
A1410	VILLAGE CLERK	\$66,000.00
	Personal Services	\$61,000.00
	Equipment	\$1,000.00
	Contractual Services	\$4,000.00
A1420	VILLAGE ATTORNEY	\$10,000.00
	Personal Services	\$7,000.00
	Contractual Services	\$3,000.00
A1620	VILLAGE HALL	\$10,000.00
	Equipment	\$1,000.00
	Contractual Services	\$9,000.00
A1640	GARAGE BUILDING	\$5,000.00
	Contractual Services	\$5,000.00
A1670	CENTRAL PRINTING	\$1,000.00
		\$1,000.00
A1910	UNALLOCATED INSURANCE	\$17,000.00
		\$17,000.00
A1920	MUNICIPAL DUES	\$2,500.00
		\$2,500.00

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A1950	TAXES/ASSESSMENTS	\$1,750.00	\$1,750.00
A1990	CONTINGENT	\$3,800.00	\$3,800.00
A3410	FIRE DEPARTMENT	\$33,000.00	\$33,000.00
A3510	CONTROL OF ANIMALS		\$1,400.00
	Personal Services	\$800.00	
	Contractual Services	\$600.00	
A3620	CODE ENFORCEMENT OFFICER		\$11,500.00
	Personal Services	\$8,500.00	
	Contractual Services	\$3,000.00	
A5110	STREETS		\$173,225.00
	Personal Services	\$123,225.00	
	Equipment		
	Contractual Services	\$50,000.00	
A5112	C.H.I.P.S.	\$50,000.00	\$50,000.00
A5142	SNOW REMOVAL		\$18,000.00
	Personal Services	\$8,000.00	
	Contractual Services	\$10,000.00	
A5182	STREET LIGHTS	\$17,000.00	\$17,000.00
A7110	PARKS	\$4,000.00	\$4,000.00
A7310	PLAYGROUND		\$5,500.00
	Equipment	\$1,500.00	
	Contractual Services	\$4,000.00	
A7510	HISTORIAN		\$400.00
	Personal Services	\$300.00	
	Contractual Services	\$100.00	
A7550	CELEBRATIONS	\$3,500.00	\$3,500.00
A8010	BOARD OF APPEALS	\$175.00	\$175.00
A8020	PLANNING BOARD	\$175.00	\$175.00
A8160	REFUSE & GARBAGE	\$24,000.00	\$24,000.00
A9010	STATE RETIREMENT	\$20,000.00	\$20,000.00
A9030	SOCIAL SECURITY	\$16,500.00	\$16,500.00
A9040	WORKMAN'S COMPENSATION	\$5,575.00	\$5,575.00
A9050	NYS UNEMPLOYMENT INSURANCE	\$1,000.00	\$1,000.00
A9055	NYS DISABILITY	\$200.00	\$200.00

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A9060	HOSPITAL & MEDICAL INSURANCE	\$30,000.00	\$30,000.00
A9710	SERIAL BONDS		\$1,975.00
	Capital Projects	\$1,400.00	
	Interest	\$575.00	
A9730	BAN		\$36,000.00
	Capital Projects	\$22,750.00	
	Interest	\$13,250.00	
	TOTAL APPROPRIATIONS		<u>\$ 578,175.00</u>

VILLAGE OF CELORON
2020-2021 ESTIMATED REVENUES

<u>ACCOUNT</u>		<u>AMOUNT</u>
A1090	INTEREST	\$2,400.00
A1081	PILOT	\$5,500.00
A1120	COUNTY SALES TAX	\$115,500.00
A1130	GROSS UTILITY TAX	\$4,200.00
A1170	SPECIAL FRANCHISE	\$14,000.00
A1230	FEES/COUNTY TREASURER	\$3,000.00
A1550	DOG IMPOUNDMENTS	\$100.00
A2130	RECYCLING	\$10,000.00
A2210	GENERAL SERVICES REIMBURSEMENT	\$25,500.00
A2401	INTEREST	\$500.00
A2540	BINGO 3% NET PROCEEDS	\$1,200.00
A2590	BUILDING PERMITS	\$4,500.00
A2770	UNCLASSIFIED	\$26,000.00
A3001	PER CAPITAL AID	\$16,820.00
A3005	MORTGAGE TAX DISTRIBUTION	\$8,000.00
A3501	C.H.I.P.S.	<u>\$50,000.00</u>
	TOTAL ANTICIPATED REVENUES	\$287,220.00
	APPROPRIATED FUND BALANCE	\$45,000.00
	TAX LEVY	<u>\$245,955.00</u>
	TOTAL	<u>\$578,175.00</u>

Trustee Moss moved, seconded by Trustee Burnett to approve the resolution.

Carried: 4 ayes

MAYOR'S COMMENTS:

Mayor Schrecengost stated that this is going to be a trying year.

OPPORTUNITY FOR PUBLIC COMMENT:

None

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Trustee Mattison motioned to adjourn the meeting. Trustee Moss seconded the motion.

Carried: 4 ayes

The meeting was adjourned at 6:17 p.m.

Shirley A. Sanfilippo, MMC/CMFO
Village Clerk-Treasurer