

January 13, 2020

Board of Trustees

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Proceedings by Authority

State of New York  
Village of Celoron  
Community Center

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A regular meeting of the Board of Trustees of the Village of Celoron, New York was held on Monday, January 13, 2020 at 6:00 P.M.

Members Present: Mayor Schrecengost, Trustees Burnett, Keeney, Mattison and Moss

Others Present: Village Clerk-Treasurer Shirley A. Sanfilippo, MMC/CMFO, Village Attorney John D. Vanstrom, Highway Superintendent Terry Schrecengost

Mayor Schrecengost called the meeting to order, asked the Clerk to call the roll and led the Pledge of Allegiance.

**MAYOR'S COMMENTS:**

Mayor Schrecengost stated that Crystal Gibson had notified the Village that she was not going to be accepting the appointment of Deputy Clerk. He also accepted with regret the resignation of Colin Melquist.

**OPPORTUNITY FOR PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

Trustee Keeney motioned, seconded by Trustee Burnett to approve the minutes of the Regular Meeting of December 9, 2019.

Carried: 5 ayes

**COMMITTEE REPORTS**

PUBLIC SAFETY – The Board reviewed the Code Enforcement Officer's report for December. The Board reviewed a request from Chautauqua Striders to hold a Winter 5K Race Series on January 18, January 25, February 1 and February 22, 2020 on various streets in the Village of Celoron with approximately 75 participants. It will start at 10:00 am and end at approximately 11:00 am.

Trustee Burnett moved, seconded by Trustee Mattison to approve the request subject to the receipt of a Certificate of Insurance naming the Village of Celoron as an additional insured.

Carried: 5 ayes

The Board discussed the expired special use permit for Chautauqua Lake Auto. Concerns were expressed over the existing code violations; the lack of completeness of the resubmitted request that had been received; and the fact that they have been operating without a special use permit.

ANIMAL CONTROL – Trustee Burnett – none

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PARKS – Trustee Burnett and the Board discussed two quotes that had been received to re-construct the boat launch in Lucille Ball Memorial Park. No action was taken at this time.

HIGHWAY AND EQUIPMENT – Trustee Moss – none

PLANNING – Trustee Burnett – none

SANITATION – Trustee Moss – none

CORRESPONDENCE – Clerk Sanfilippo advised that the next Mayors and Supervisors meeting would be on January 16, 2020 at the See-Zurh House.

FINANCE – Entire Board/Clerk

Clerk-Treasurer Sanfilippo asked for approval of Abstract #14 in the amount of \$23,818.85; check #4497 thru #4507, dated December 10-31, 2019; Trust & Agency Abstract #7 in the amount of \$4,610.29, check #5241 thru #5244, dated December 30, 2019 and Abstract #15 in the amount of \$119,934.09, check #4509 thru #4531, dated January 1-13, 2020.

Trustee Mattison moved, seconded by Trustee Moss to approve payment of the abstracts.

Carried: 5 ayes

AUDIT – Trustee Moss – none

INSURANCE – Trustee Mattison – none

BUILDING – Trustee Moss – none

RECREATION – Trustee Keeney – none

SPECIAL EVENTS – Trustee Keeney – none

ZONING – Trustee Mattison – none

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **RESOLUTIONS:**

#### **Resolution #9 – 2019-20**

**WHEREAS**, the Village of Celoron received and accepted at the meeting of the Board of Trustees held on December 9, 2019 a cost proposal for Professional Engineering Services for a parking lot restoration project in Lucille Ball Memorial Park from Eco Strategies Engineering & Surveying to perform tasks as outlined in its proposal in an amount not to exceed \$5,500.00 and to conduct weekly

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inspections during the construction activities on a time and materials basis with an estimated average cost of \$130.00 per inspection; subject to USDA Rural Development concurrence., and

**WHEREAS**, the Village of Celoron wishes to amend the above described agreement to add the following to the Scope of Work: Resident Engineer Inspections, Support, Oversight and As-Built Drawings, for an additional amount not to exceed \$2,000.00, and

**WHEREAS**, the procurement policy adopted by the Village of Celoron provides for circumstances in which the solicitation of alternate proposals or quotations will not be in the best interest of the municipality, now, therefore, be it

**RESOLVED**, That the Board of Trustees hereby determines that the solicitation of alternate proposals or quotations will not be in the best interest of the municipality, and be it further

**RESOLVED**, That the Village of Celoron accepts the amended proposal submitted by Eco Strategies Engineering & Surveying; subject to USDA Rural Development concurrence.

Trustee Moss moved, seconded by Trustee Burnett to approve the resolution.

Carried: 5 ayes

**MAYOR'S COMMENTS:**

None

**OPPORTUNITY FOR PUBLIC COMMENT:**

None

Trustee Mattison motioned to adjourn the meeting. Trustee Keeney seconded the motion.

Carried: 5 ayes

The meeting was adjourned at 6:37 p.m.

Shirley A. Sanfilippo, MMC/CMFO  
Village Clerk-Treasurer