

May 13, 2013

Board of Trustees

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Proceedings by Authority

State of New York  
Village of Celoron  
Community Center

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A regular meeting of the Board of Trustees of the Village of Celoron, New York was held on Monday, May 13, 2013 at 7:00 P.M.

Members Present: Mayor Schrecengost and Trustees Grundstrom, Kogut, Mattison, and Young

Others Present: Village Clerk-Treasurer Shirley A. Sanfilippo, MMC/CMFO, Village Attorney John D. Vanstrom and Highway Superintendent Terry Schrecengost

Mayor Schrecengost called the meeting to order, asked the Clerk to call the roll and led the Pledge of Allegiance.

**MAYOR'S COMMENTS:**

None

**MAYOR'S COMMITTEE APPOINTMENTS:**

Mayor's Office  
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me, I do hereby appoint the following to standing committees in and for the Village of Celoron, New York:

Animal Control	Trustee Grundstrom
Zoning and Planning	Trustee Grundstrom

Dated: May 13, 2013

Scott D. Schrecengost  
Mayor of the Village of Celoron, New York

**MAYORAL APPOINTMENT:**

Mayor's Office  
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me by the Village Law of the State of New York, I do hereby nominate the following:

Pamela Piazza  
218 N. Alleghany Ave. WE  
Jamestown, NY 14701

May 13, 2013

to be appointed as Animal Control Officer in and for the Village of Celoron, New York (to fill the unexpired term of Lisa Sobocinski, resigned). The term for which said appointment is to be made will expire on December 2, 2013.

Dated: May 13, 2013

Scott D. Schrecengost  
Mayor of the Village of Celoron, New York

Trustee Young moved, seconded by Trustee Kogut to approve the appointment.

Carried: 5 ayes

**OPPORTUNITY FOR PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

Trustee Kogut motioned, seconded by Trustee Mattison to approve the minutes of the Public Hearing and Special Meeting held on April 29, 2013.

Carried: 5 ayes

**COMMITTEE REPORTS**

PUBLIC SAFETY – Trustee Kogut presented the report from the Code Enforcement Officer. The Board accepted with regret the resignation of David Rowe as Code Enforcement Officer and thanked the Town of Ellicott for their assistance in the transition of Code Enforcement Officers.

**MAYORAL APPOINTMENT:**

Mayor's Office  
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me by the Village Law of the State of New York, I do hereby nominate the following:

Robert J. Burkholder  
2520 Panama-Stedman Road  
Ashville, NY 14710

to be appointed as Code Enforcement Officer in and for the Village of Celoron, New York (to fill the unexpired term of David Rowe, resigned). The term for which said appointment is to be made will expire on December 2, 2013.

Dated: May 13, 2013

Scott D. Schrecengost  
Mayor of the Village of Celoron, New York

May 13, 2013

Trustee Kogut moved, seconded by Trustee Mattison to confirm the appointment.

Carried: 5 ayes

ANIMAL CONTROL – Trustee Grundstrom had no report. Mayor Schrecengost advised of the yellow dog project and stated that someone would be coming at a later meeting to address the board and provide more information.

PARKS & RECREATION – Trustee Young announced that the Youth Summer Recreation Program would be held for four weeks on the following Tuesdays, Wednesdays and Thursdays: July 9, 10, 11, 16, 17, 18, 23, 24, 25, 30, 31; August 1<sup>st</sup>. Pam Piazza will again be the director. She also stated that all the summer concerts were in place.

HIGHWAY AND EQUIPMENT – Trustee Mattison and the Board reviewed two quotes to replace two doors at the Highway Building.

Trustee Kogut moved, seconded by Trustee Mattison to approve replacement of the doors for the Highway Building in an amount not to exceed \$2,562.00.

Carried: 5 ayes

Highway Superintendent Schrecengost stated that he would like to purchase a zero radius turn lawn mower to decrease the time it takes to mow. The one he was going to try out was \$7,700.00.

Trustee Kogut moved, seconded by Trustee Grundstrom to try out the new mower and if it worked, authorized the purchase on state contract.

Carried: 5 ayes

Highway Superintendent Schrecengost advised of the need to purchase a new salt spreader. He had received a price of \$6,500.00.

Trustee Kogut moved, seconded by Trustee Mattison to approve the purchase of a salt spreader in the amount of \$6,500.00.

Carried: 5 ayes

The Board reviewed the proposal received from The Resource Center regarding making Lucy Lane and Sixth Street one way and creating on-street parking.

Trustee Grundstrom moved, seconded by Trustee Kogut to deny the request due to the costs involved and the problems that would arise by creating two one-way streets.

Carried: 5 ayes

The Board discussed making Utility Worker, Steven Mancari full-time effective June 1, 2013 at a rate of \$10.00 per hour.

Trustee Kogut moved, seconded by Trustee Mattison to make Utility Worker Steven Mancari full-time effective June 1, 2013 at a rate of \$10.00 per hour.

Carried: 5 ayes

May 13, 2013

ZONING & PLANNING – Trustee Grundstrom advised that the Zoning Board of Appeals will be meeting on Monday, May 20, 2013 to consider the petition of Joshua & Heather Pickup to erect an 8' high shadow box style fence at 10 Rowley Court.

SANITATION – Trustee Mattison – none

BUSINESS – Trustee Kogut and the Board discussed the changes being made to the DECALS software for the issuance of hunting and fishing licenses. Clerk-Treasurer Sanfilippo reviewed the declining sales over the last three years and stated that training on the new system will be required. The cost to train staff will exceed the anticipated revenue from sales.

Trustee Kogut moved, seconded by Trustee Mattison to discontinue selling hunting and fishing licenses due to the decreased revenues and anticipated training expenses.

Carried: 5 ayes

CORRESPONDENCE – Clerk Sanfilippo reviewed the following correspondence:

1. Southern Tier West Municipal News.
2. Press Release from DEC regarding 2012 deer harvest results.
3. Press Release from DEC regarding 2013 summer flounder fishing.
4. Press Release from DEC regarding spring turkey season.
5. Empire State Development newsletter.
6. Press Release from DEC regarding trout fishing opportunities.
7. Press Release from DEC regarding season opener for warm water sport fish.
8. Press Release from DEC regarding national archery in the schools program.
9. NYCOM News.
10. Invitation from Al Crick of Celoron Legion to participate in Memorial Day Parade, 10:30 a.m. parade formation at SWCS; 10:45 a.m. parade steps off; or meet at platform in Sunset Hill Cemetery for program.

FINANCE – Entire Board/Clerk

Clerk-Treasurer Sanfilippo asked for approval of Abstract #23 in the amount of \$11,146.88, check #1846 thru 1859, dated May 1-13, 2013; and Trust & Agency Abstract #8 in the amount of \$528.75, check #5027, dated May 13, 2013.

Trustee Mattison moved, seconded by Trustee Grundstrom to approve payment of the abstracts.

Carried: 5 ayes

AUDIT – Trustee Mattison – none

INSURANCE – Trustee Young and the Board discussed requiring full-time employees to pay 10% of the premium cost for health insurance coverage.

BUILDING – Trustee Young and the Board reviewed two options for repairing the rotted overhand on Village Hall.

Trustee Young moved, seconded by Trustee Grundstrom to pursue Option 1.

Carried: 5 ayes

SPECIAL EVENTS – Trustee Mattison reviewed the upcoming Memorial Day program at the Veterans' Memorial in Lucille Ball Memorial Park. The services will begin at 9:00 a.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**RESOLUTIONS**

**Resolution #18 – 2012-13**

RESOLVED, That the following salaries and wages be and hereby are approved effective June 1, 2013:

Mayor	\$1,600.00	Annual
Trustees (4)	\$700.00	Annual
Clerk-Treasurer	\$31,000.00	Annual
Attorney	\$7,000.00	Annual
Historian	\$300.00	Annual
Deputy Clerk	\$10.00	Per Hour
Code Enforcement Officer	\$600.00	Per Month
Highway Supervisor	\$39,500.00	Annual plus \$2,600.00
Motor Equipment Operator	\$12.75	Per Hour plus \$1,300.00
Utility Worker	\$10.00	Per Hour plus \$1,300.00
Animal Control	\$50.00	Per Month + mileage

Trustee Grundstrom moved, seconded by Trustee Kogut to approve the resolution.

Carried: 5 ayes

**Resolution #19 – 2012-13**

RESOLVED, That the Rules for Part-Time Employees be amended to read as follows:

**RULES FOR PART-TIME EMPLOYEES**

**INSURANCE**

1. All part-time employees and part-time Public Officials shall be eligible for medical insurance at their own expense. Public Officials shall be defined as anyone who is required to sign an Oath of Office to discharge their duties. Any part-time employee or part-time Public Official who participates in the insurance plan shall be required to have the monthly payment to the Village Clerk no later than 10 days prior to the premium due date. Should the payment not be received the coverage will cease.
2. The Village Attorney shall be eligible for medical insurance at his own expense. The Village of Celoron agrees to credit the amount of his salary towards his contribution.

REMUNERATIONS Part-time employees shall not receive paid vacation, paid sick days or paid personal days.

PAID HOLIDAYS Part-time employees will receive the following paid holidays:

New Year's Day	Veterans' Day
Martin Luther King Day	Thanksgiving Day
President's Day	Day following Thanksgiving Day
Good Friday	Christmas Eve Day
Memorial Day	Christmas Day
Fourth of July	New Year's Eve Day
Labor Day	

The rate will be paid based upon a seven (7) hour work day. If a holiday falls on a Saturday, the holiday will be taken on Friday. If the holiday falls on Sunday, the holiday will be taken on Monday. Employees must work the scheduled day before and the scheduled day after the holiday in order to receive payment for the holiday unless the appropriate supervisor has approved a scheduled day off. New employees shall be eligible for paid holidays after successful completion of the forty-five (45) day probationary period. Hourly employees will receive time-and-a-half (1 1/2) pay plus their holiday pay for any holiday worked.

SCHEDULED TIME OFF Part-time employees may schedule time off from their usual work week. Requests must be submitted in writing and approved by the appropriate supervisor a minimum of three (3) business days before the desired time off.

CALL BACK When called in to work; part-time employees shall be scheduled for a minimum of two hours.

Trustee Kogut moved, seconded by Trustee Mattison to approve the resolution.

Carried: 5 ayes

### **Resolution # 20– 2012-13**

RESOLVED, That effective June 1, 2013 full-time employees who receive health insurance coverage shall pay a contribution of ten percent (10%) of the cost of the monthly premium for health insurance.

Trustee Mattison moved, seconded by Trustee Young to approve the resolution.

Carried: 5 ayes

### **MAYOR'S COMMENTS:**

None

May 13, 2013

**OPPORTUNITY FOR PUBLIC COMMENT:**

None

Trustee Young motioned to adjourn the meeting. Trustee Kogut seconded the motion.

Carried: 5 ayes

The meeting was adjourned at 8:05 p.m.

Shirley A. Sanfilippo, MMC/CMFO  
Village Clerk-Treasurer