

December 3, 2012

Board of Trustees

Proceedings by Authority

State of New York
Village of Celoron
Community Center

ss:

The reorganizational meeting of the Board of Trustees of the Village of Celoron, New York was held on Monday, December 3, 2012 at 7:00 P.M.

Members Present: Mayor Keeney, Trustees Kogut, Mattison, Schrecengost and Young

Others Present: Village Clerk-Treasurer Shirley A. Sanfilippo, MMC/CMFO, Village Attorney John D. Vanstrom, and Highway Superintendent Terry Schrecengost

Mayor Keeney called the meeting to order, asked the Clerk to call the roll and led the Pledge of Allegiance.

The Clerk-Treasurer administered the Oath of Office to Trustees Richard P. Kogut and Robin A. Young.

MAYOR'S COMMENTS:

None

OPPORTUNITY FOR PUBLIC COMMENT:

None

MAYOR'S COMMITTEE APPOINTMENTS:

Mayor's Office
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me, I do hereby appoint the following to standing committees in and for the Village of Celoron, New York:

Deputy Mayor	Trustee Schrecengost
Public Safety	Trustee Kogut
Animal Control	Trustee Schrecengost
Parks and Recreation	Trustee Young
Highway and Equipment	Trustee Mattison
Zoning and Planning	Trustee Schrecengost
Sanitation	Trustee Mattison
Business	Trustee Kogut
Correspondence	Mayor Keeney/Clerk
Finance	Entire Board/Clerk
Audit	Trustee Mattison
Insurance	Trustee Young
Building	Trustee Young
Special Events	Trustee Mattison

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The term for which said appointments are to be made will expire on December 2, 2013.

Dated: December 3, 2012

John M. Keeney
Mayor of the Village of Celoron, New York

APPROVAL OF MINUTES:

Trustee Mattison motioned, seconded by Trustee Kogut to approve the minutes of the Public Hearing and Regular Meeting held on November 13, 2012.

Carried: 5 ayes

APPROVAL OF ABSTRACT:

Mayor Keeney asked for approval of Abstract #12 in the amount of \$23,962.92, Check #1690 thru 1701 dated November 14-30, 2012.

Trustee Schrecengost moved, seconded by Trustee Young to approve payment of the abstract.

Carried: 5 ayes

RESOLUTIONS

Resolution #1 – 2012-13

RESOLVED, That Five Star Bank, be and hereby is designated as the depository of the Village of Celoron and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the Village's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of any two (2) of the following: the Mayor; Deputy Mayor; Clerk-Treasurer or Deputy Treasurer and the above mentioned banks shall be entitled to honor and charge this village for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the Clerk-Treasurer of the Village of Celoron, and be it further

RESOLVED, That all transfer of funds from one account to another shall be done in writing, signed by two of the aforementioned designated signers.

Mayor Keeney moved, seconded by Trustee Schrecengost to approve the resolution.

Carried: 5 ayes

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Resolution #2 – 2012-13

RESOLVED, That the Jamestown Post-Journal be and it hereby is designated as the official newspaper for the publications of proceedings and official notices for the Village of Celoron, New York for the period December 3, 2012 through December 2, 2013.

Mayor Keeney moved, seconded by Trustee Mattison to approve the resolution.

Resolution #3 – 2012-13

RESOLVED, That the regular meetings of the Board of Trustees of the Village of Celoron shall be held on the second Monday of each month in the Community Center, 47 Dunham Avenue, Celoron, New York at 7:00 p.m., preceded by a 6:30 pm work session, beginning the evening of December 10, 2012 and on scheduled Monday evenings thereafter in the year 2012-2013, at the same time and place. When a meeting date falls on a federal holiday, the regular meeting shall be held on the following Tuesday.

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|-------------------|--|
| December 10, 2012 | July 8, 2013 |
| January 14, 2013 | August 12, 2013 |
| February 11, 2013 | September 9, 2013 |
| March 11, 2013 | October 15, 2013, Tuesday |
| April 8, 2013 | November 12, 2013, Tuesday |
| May 13, 2013 | December 2, 2013, Reorganizational Meeting |
| June 10, 2013 | |

Mayor Keeney moved, seconded by Trustee Mattison to approve the resolution.

Carried: 5 ayes

Resolution #4 – 2012-13

RESOLVED, That Mayor John M. Keeney and Board of Trustee members be, and they hereby are, authorized to attend meetings, training sessions and conferences of the Chautauqua County Conference of Mayors, the New York State Conference of Mayors, and any other job related conferences during 2012-13, with expenses paid pursuant to Section 77-b of the General Municipal Law.

Mayor Keeney moved, seconded by Trustee Kogut to approve the resolution.

Carried: 5 ayes

Resolution #5 – 2012-13

RESOLVED, That the following salaries and wages be and hereby are approved for 2012-13:

Mayor	\$1,600.00 Annual
Trustees (4)	\$700.00 Annual
Clerk-Treasurer	\$30,000.00 Annual

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Attorney	\$7,000.00 Annual
Historian	\$300.00 Annual
Deputy Clerk	\$10.00 Per Hour
Code Enforcement Officer	\$600.00 Per Month
Highway Supervisor	\$38,500.00 Annual plus \$2,600.00
Motor Equipment Operator	\$12.50 Per Hour plus \$1,300.00
Utility Worker	\$10.00 Per Hour
Animal Control	\$50.00 Per Month + mileage

Mayor Keeney moved, seconded by Trustee Mattison to approve the resolution.

Carried: 5 ayes

Resolution #6 – 2012-13

WHEREAS, Chautauqua County annually seeks bids and proposals for various supplies, and

WHEREAS, it is advantageous to the Village of Celoron to utilize the results of the Chautauqua County bids for the purchase of fuel and highway materials; now, therefore, be it

RESOLVED, That the Village of Celoron will utilize the Chautauqua County bids for the purchase of fuel and highway materials.

Mayor Keeney moved, seconded by Trustee Schrecengost to approve the resolution.

Carried: 5 ayes

MAYOR’S COMMENTS:

None

OPPORTUNITY FOR PUBLIC COMMENT:

None

Trustee Kogut motioned to adjourn the meeting. Trustee Young seconded the motion.

Carried: 5 ayes

The meeting was adjourned at 7:06 p.m.

Shirley A. Sanfilippo, MMC/CMFO
Village Clerk-Treasurer